

# KVOA COMMUNICATIONS, INC.

P.O. Box 5188, Tucson, Arizona 85703-0188 Studios at 209 W. Elm, 85705-6538 Tel: 520.792.2270 Fax: 520.620.1309

www.kvoa.com

I	For Internal Station Use hould Be Used to Create a Job Vacan For Each Vacancy at the Station(s) completing Appendices 1 and 2 of the	
ese rius information in Ca	ompleting Appendices 1 and 2 of the	E EEO Public File Report
	NEW JOB VACANCY	
Part A		
I. General Information		
1. Job Title: Interactive Sa	les Specialist (155)	
2. Station: <b>LVOA</b>		-
3. Date Position Opened: 12.19.2	! O(1	
4. Date Position Filled: 2.6.2	912	and the state of t
5. Documentation of Dissemination of Noti been complete and dated copies of all adv announcing this vacancy attached hereto?	ertisements, bulletins, letters, faxe	ing recruitment efforts undertaken es, emails or other communications
	Yes [ <b>X</b> ] No [ ]	
II. Interviews		
1. List of people interviewed for this position	on:	
Name Jimmie Horiega Mark Blum	Date 1.5.2012 1.9.2012	Recruitment Source referral from Kendra Sens Monster.com
Tom Baker	1.19.2012	Direct Application VIA em

	mber of people interviewed for this puber of applicants for this job:	position: 3	>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>
III. Hiree			
Person ultin	nately hired for this position:		
	Name:	Iom Baker	la col de man de la
	Recruitment Source:	me directly.	Fron com remailed
Approval:	General Manager:	W.L	Date: 2/6/12



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Part B I	Recruitment Sources Utilized
1.	Was a copy of the job notice for this vacancy posted in a place where employees would easily see it at the station(s) and at other stations in the group?
	Yes [ No [ ]
	Date posted: 1/11/12 Attach a copy of notice posted.
2.	Was a copy of the job notice for this vacancy sent to any third party for distribution to its list of referral organizations (i.e. state broadcasters association)?
	Yes [ No [ ]
	Name of Third Party:  Date Sent:  1/1/2  Attach proof of sending to third party.  Attach copy of third party's proof of distribution.
3.	Was a copy of the job notice for this vacancy sent to all the organizations on the station's list of organizations entitled to receive copies of such notices (Form B-2)?
	Yes [ No [ ]
	Date Sent: 1/11/12 Attach a copy of the current list of such organizations. Attach proof of sending to such organizations.
4.	Was a copy of the job notice for this vacancy sent to any additional organizations or advertised in any additional media outlets?
	Yes [ No [ ]
	Complete the following information for each additional source utilized for advertising the vacancy. Attach copies of newspaper advertisements and scripts of radio/television

advertisements. Attach proof of publication.

a) Name of Source:	sadan sagnad distance denda assumption paga sagna s	
Contact Person:		
Address:		
Telephone:	Fax:	
Email:	Control Contro	
How was notification given to this source?		
b) Name of Source:		
Contact Person:	AND THE RESIDENCE OF THE PROPERTY OF THE PROPE	
Address:		
Telephone:	Fax:	
Email:		
How was notification given to this source?		
c) Name of Source:		
Contact Person:		
Address:		
Telephone:	Fax:	
Email:		
How was notification given to this source?		
d) Name of Source:		
Contact Person:		
Address:		
	nakahahan dikutak sulaman kada meminan majungkas didapan hasil sulam sulam sulam sulam sulam sulam sulam sulam	
Telephone:	Fax:	
Email:		
How was notification given to this source?		

e) Name of Source:	
Contact Person:	
Address:	
Telephone:	Fax:
Email:	
How was notification given to this source?	
f) Name of Source:	
Contact Person:	
Address:	
Telephone:	Fax:
Email:	
How was notification given to this source?	
g) Name of Source:	
Contact Person:	
Address:	
Telephone:	Fax:
Email:	
How was notification given to this source?	

# Wildcat JobLink

## Interactive Sales Specialist

**KVOA Communications** 

Posted: Jan 11, 2012

DIVISION

N/A

POSITION TYPE Full Time, Regular

SALARY LEVEL Negotiable

Important Dates Posted On: Jan 11, 2012

Applications Accepted Until: Feb 11, 2012

#### DESCRIPTION

Summary: The Interactive Sales Specialist (ISS) serves as the day-to-day contact to the TV sales team ensuring that it drives interactive revenue and achieves monthly interactive revenue budgets.

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- -Accompany TV account executives on "4-legged" sales calls initiated by the TV team.
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- -Serve as an interactive marketing consultant with relevant subject-matter expertise in interactive marketing solutions in conjunction with TV account executives for local advertisers.
- -Be knowledgeable, in the sense of managing client expectations, about all aspects of online marketing and sales, including display advertising, video, sponsorships, verticals, SEO, SEM, reputation management, email, social media, and mobile marketing.

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- -Excellent verbal, written and visual communications skills; presentation skills; and interpersonal communications skills.
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Apply to: Ilueck@kvoa.com Lacy Lueck c/o KVOA TV 209 West Elm, Tucson AZ 85705

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LOCATION
City
Tucson
State/Province
Arizona
Country
United States

JOB FUNCTION
Marketing & Sales Related

**CONTACT INFORMATION** 

# Interactive Sales Specialist

Posted: Dec 28, 2011 4:47 PM Updated: Jan 3, 2012 3:59 PM

Reports To: Interactive Director

Position Level: Sales Executive

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Specific Responsibilities: The ISS is responsible for preparing for and participating in "diagnosis"-type sales calls with TV account executives to

determine overall television and interactive marketing plan, building interactive marketing packages, presenting and helping to close interactive business from TV clients. To achieve this, the ISS will:

Like

C SHARE

0.0 (0 votes)

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- Treat members of the TV sales team as internal "customers."
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- Be knowledgeable, in the sense of managing client expectations, about all aspects of online marketing and sales, including display advertising, video, sponsorships, verticals, SEO, SEM, reputation management, email, social media, and mobile marketing.
- · Provide excellent customer service to both clients and TV sales teams, including high availability and responsiveness to inquiries and support requests.
- · Consistently achieve high activity levels in interactive new business development from current and future television clients.
- · Work cooperatively with TV sellers to ensure they see the mutual benefit of including the specialist on as many calls as possible.
- Encourage 4-legged calls by establishing excellent working relationships with the TV
- · Work precisely and cooperatively with local and corporate interactive operations staff and business staff to ensure timely, accurate sales order entry; insertion order entry; campaign creative production; campaign monitoring and optimization; and billing reconciliation.
- · Routinely monitor and comprehend corporate and local communications on overall interactive strategy and sales tactics, and participate in conversations on the company's intranet and periodic sales conference calls.
- · Report routinely to the ID on all pertinent market intelligence, as well as account and pipeline status reports.
- When requested, assist in building and deploying sales-related services and collateral materials for the market.

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http://www.kvoa.com/news/interactive-sales-specialist/

Ability to balance many projects at once and establish great working relationships with all members of the TV sales team.

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\*No phone calls please.

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MOTOR VEHICLE RECORD REQUIRED.

To apply, send resume, cover letter and contact information to:

Lacy

Lueck

KVOA.com

, AL

Phone:

Fax:

Email contact form

careerpage home find a job post a job member login

To apply: Apply to: llueck@kvoa.com Lacy Lueck c/o KVOA TV 209 West Elm, Tucson AZ 85705 NO PHONE CALLS PLEASE. KVOA IS AN EQUAL OPPORTUNITY EMPLOYER. PRE-EMPLOYMENT DRUG TESTING IS REQUIRED. MOTOR VEHICLE RECORD REQUIRED.

Contact: Lacy Lueck by 2012-02-10 Tucson, AZ 85705 Interactive Sales Specialist
Posted: 2012-01-10
Tucson, AZ

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# CAREER

**JOBS** 

### Interactive Sales Specialist

11 JANUARY 2012

Type:

Sales

Organization:

KVOA-TV (\*ABA MEMBER)

Location:

Tucson, Arizona

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Contact:

Apply to:

Ilueck@kvoa.com Lacy Lueck c/o KVOA TV

209 West Elm, Tucson AZ85705

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MOTOR VEHICLE RECORD REQUIRED.

MOTOR VEHICLE RECORD REGUINED.

# **Job Listing Preview**

Broadcast Employment Services



# KVOA (NBC) Tucson, AZ

Position

Interactive Sales Specialist

Station Ownership Cordillera Communications

Station Slogan

"News 4 Tucson"

Reference #

Will be assigned when submission is completed ...

Type

Television

Full / Part

Full Time - Regular

Experience

See Ad

Posted

1/11/2012

Closes

2/11/2012

Time Left

31 Days #70

Found In

DMA

Sales - Account Executive



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- -Be knowledgeable, in the sense of managing client



# Supplemental Information

Salary Type

Salary Range

Starting Salary / Year

Starting Salary / Hour

Job Type

Full Time -

Regular

Hours

Workweek

Scheduled on Holidays

**Start Date** 

**Probation Period** 

**Benefits** 

Yes

**Benefit Premium** 

Partially Paid By

Company

401K Plan

Available

Vacation

Yes Yes

Paid Sick Leave

**Phone Calls** 

**Agent Phone Calls** 

No Phone Calls

Please

Résumé

Required

Cover Letter

References

Salary History

Tape / Reel

**Tape Format** 

Tape Return

Director's Track

FAX Résumé

No

TVJobs.com E-Résumé

Yes

Degree Required

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When responding to this job ad, please mention you saw it listed at TVJobs.com

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# →) Send Resume

Annual <u>E-Résumé</u> subscription or <u>DigitalTalent</u> résumé required.

[ View other KVOA job listings ]

Contract Required
Contract Length
Special Requirements
Driver's License Required
Insurance Required
Good Driving Record Preferred

Previous Applicants

Local Apartment Rental

Moving Expenses Negotiable

Union Position No

Confirmation Letter
Rejection Letter

**Union Contract Expires** 

Heavy Lifting

Rejection Letter No
Feedback No
Drug Screen Yes

Proof of Eligibility to work in U.S. Required

Equal Opportunity Employment

EOE Data Form Yes
Application Form No

Yes

http://jobs.tvjobs.com/cgi-bin/employers/reg\_postjob.cgi

# Wildcat JobLink

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LOCATION
City
Tucson
State/Province
Arizona
Country
United States

JOB FUNCTION
Marketing & Sales Related

**CONTACT INFORMATION** 

### Job Detail Information

#### Job Information

Job ID

Job Title

#### 2479118

Interactive Sales Specialist

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Type of Job

Full Time

Job Location

Tucson, Arizona

Posting Date

01/15/2012

**Expiration Date** 

02/11/2012

Job Requirements

Degrees Wanted

None Required

**Majors Wanted** 

Any Major

**Job Targets Wanted** 

Any Job Target

**Special Skills Wanted** 

Other Job Requirements

**Company Information** 

**Company Name** 

**KVOA Communications, Inc.** 

**Employer Web Site** 

http://www.kvoa.com

**Company Description** 

Cordillera Communications - A Division of Evening Post

Publishing

**Equal Opportunity Employer** 

Yes

**Contact Information** 

Name: Gabriella Trejo

Address: 209 West Elm St

Tucson, AZ 85705

Phone: (520) 884-4604

Fax: 520-884-4639

Email: gtrejo@kvoa.com

Contact

Close

## interactive Sales Specialist

Posted Jan 11

KVOA Communications, Inc., Tucson, AZ

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Apply to This Job

Email to a Friend

Your logo here (if any)

Note: Logo does not appear in preview mode, but will appear in actual posting.

### Recruitment Sources-Sister Stations

**KXLF** 

1003 S Montana

Butte MO 59701

Pat Cooney General Manager

FAX: 406-782-8906 V

Tel: 406-496-8400

**KRTV** 

Hwy 87 PO Box 2989

Great Falls MO 59404

Jon Saunders General Manager

FAX: 406-791-5479 V

Tel: 406-453-2431

**KPAX** 

PO Box 4827

Missoula MO 59801

Bob Hermes General Manager

FAX: 406-543-7111

Tel: 406-543-7106

KTVQ

Box 2557

Billings MO 59103

Monty Wallis General Manager

FAX: 406-252-9938 V

Tel: 406-252-5611

KOAA

2200 7TH Ave

Pueblo CO 81003

Evie Hudson Business Manager

FAX: 719-295-6685

Tel: 719-544-5781

KATC

PO Box 63333

Layfayette LA 70506

Kathy Schexnayder Business Manager

FAX: 337-235-9363 L

Tel: 337-235-3333

**KRIS** 

409 Staples St

Corpus Christi TX 78401

Alice Galindo Business Manager

FAX: 361-885-3773

Tel: 361-886-6100

**WLEX** 

PO Box 1457

Lexington KY 40591

Sandy Byron Business Manager

FAX: 859-254-1272 V

Tel: 859-226-7600

**KSBY** 

1772 Calle Joaquin

San Luis Obispo CA 93405

Rebecca Paxton Business Manager

FAX: 805-541-5142 V

Tel: 805-541-6666



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# Facsimile Transmittal Sheet

DATE:	January 10, 2012		PAGES:	9 pages including Coversheet	
TO:	Pat C	Cooney		FROM:	Gabriella Trejo
FAX:	406-7	782-8906	W	TEL:	
RE:				CC:	
PHONE:	520.	884.4604		FAX:	520.884.4639
Sales/Tra	affic:	520.624.5983		News 4:	520.884.4644
Engineer	ing:	520.628.7186		GM:	520.884.4600
REMARK	S:				
Attached are job posting for:  P.T. Weekend Editor  Morning Executive Producer P.T. Local Ad Network Specialist Interactive Sales Specialist Interactive Deals Salesperson Interactive Account Executive-Medical P.T. Audio/Studio Production Assistant National Sales Manager					
Thank yo Gabriella Payroll C	Trejo	0			

Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 10 2012 1:45PM

# Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 10	1:41PM	Fax Sent	14067828906	3:20 N/A	9	OK

### Note:

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# Facsimile Transmittal Sheet

Morning Executive Producer P.T. Local Ad Network Specialist Interactive Sales Specialist Interactive Deals Salesperson Interactive Account Executive-Medical P.T. Audio/Studio Production Assistant National Sales Manager				pecialist ist erson cutive-Medical	
Attached	d are j	ob posting for :	P.T. Weekend E	ditor	
REMARK	(S:				
J	520.020.1100		O IVI	320.004.4000	
Enginee	ering: 520.628.7186		GM:	520.884.4600	
Sales/Tra	<b>Traffic:</b> 520.624.5983		News 4:	520.884.4644	
	1				
PHONE:	520.884.4604		FAX:	520.884.4639	
RE:				CC:	
FAX:	406-7	<b>'</b> 91-5479		TEL:	,
то:	Jon S	Saunders		FROM:	Gabriella Trejo
DATE:	Janua	ary 10, 2012		PAGES:	9 pages including Coversheet

Thank you, Gabriella Trejo Payroll Clerk

# HP Officejet Pro 8500 A909g All-in-One series

Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 10 2012 1:50PM

# Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 10	1:46PM	Fax Sent	14067915479	3:23 N/A	9	OK

### Note:

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# Facsimile Transmittal Sheet

DATE:	January 10, 2012		PAGES:	9 pages including Coversheet	
то:	Bob	Hermes		FROM:	Gabriella Trejo
FAX:	406-	543-7111		TEL:	
RE:			CC:		
PHONE:	E: 520.884.4604		FAX:	520.884.4639	
Sales/Tr	affic:	520.624.5983		News 4:	520.884.4644
Enginee	ring:	520.628.7186		GM:	520.884.4600
REMARKS:					
Attached are job posting for : P.T. Weekend Editor					

Morning Executive Producer

P.T. Local Ad Network Specialist

Interactive Sales Specialist Interactive Deals Salesperson

Interactive Account Executive-Medical P.T. Audio/Studio Production Assistant

National Sales Manager

Thank you, Gabriella Trejo Payroll Clerk

# HP Officejet Pro 8500 A909g All-in-One series

Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 10 2012 1:54PM

# Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 10	1:51PM	Fax Sent	14065437111	3:24 N/A	9	OK

# Note:

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# Facsimile Transmittal Sheet

DATE:	Janua	ary 10, 2012		PAGES:	9 pages including Coversheet
TO:	Mont	y Wallis		FROM:	Gabriella Trejo
FAX:	406-2	252-9938		TEL:	
RE:			CC:		
PHONE:	520.884.4604		FAX:	520.884.4639	
Sales/Tr	raffic: 520.624.5983		News 4:	520.884.4644	
Enginee	<b>Engineering:</b> 520.628.7186		GM:	520.884.4600	
REMARKS:					
Attached are job posting for :  P.T. Weekend Editor  Morning Executive Producer  P.T. Local Ad Network Specialist Interactive Sales Specialist Interactive Deals Salesperson					

Interactive Account Executive-Medical P.T. Audio/Studio Production Assistant

Thank you, Gabriella Trejo Payroll Clerk

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**National Sales Manager** 

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Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 10 2012 2:00PM

# Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 10	1:57PM	Fax Sent	14062529938	3:19 N/A	9	ОК

## Note:

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# Facsimile Transmittal Sheet

DATE:	January 10, 2012			PAGES:	9 pages including Coversheet		
TO:	Evie Hudson			FROM:	Gabriella Trejo		
FAX:	719-2	295-6685		TEL:			
RE:				CC:			
	T						
PHONE:	520.	884.4604		FAX:	520.884.4639		
Sales/Tra	affic:	520.624.5983		News 4:	520.884.4644		
Enginee	Engineering: 520.628.7186			GM:	520.884.4600		
REMARK							
Attached are job posting for :  P.T. Weekend Editor  Morning Executive Property. P.T. Local Ad Network Interactive Sales Specific Interactive Deals Sales Interactive Account Experiments of the property of t					pecialist ist erson cutive-Medical		
Thank you, Gabriella Trejo Payroll Clerk							

Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 10 2012 2:06PM

# Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 10	2:02PM	Fax Sent	17192956685	4:38 N/A	9	OK

## Note:

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# Facsimile Transmittal Sheet

DATE:	Janua	ary 10, 2012		PAGES:	9 pages including Coversheet		
то:	Kathy Schexnayder			FROM:	Gabriella Trejo		
FAX:	337-2	235-9363	The second secon	TEL:			
RE:				CC:			
PHONE:	520.	.884.4604		FAX:	520.884.4639		
***							
Sales/Tra	affic:	520.624.5983		News 4:	520.884.4644		
Enginee	ring:	520.628.7186		GM:	520.884.4600		
REMARK	S:						
Attached	d are j	ob posting for :	P.T. Weekend E Morning Execu P.T. Local Ad N Interactive Sale Interactive Dea Interactive Acc P.T. Audio/Stud National Sales	tive Produ letwork S <sub>l</sub> es Special ls Salespe ount Exec dio Produc	pecialist ist erson cutive-Medical		
Gabriella	Thank you, Gabriella Trejo Payroll Clerk						

Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 10 2012 2:13PM

# Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 10	2:09PM	Fax Sent	13372359363	3:19 N/A	9	OK

## Note:

Image on Fax Send Report is set to Off



Thank you, Gabriella Trejo Payroll Clerk

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# Facsimile Transmittal Sheet

DATE:	January 10, 2012			PAGES:	9 pages including Coversheet
TO:	Alice	Galindo		FROM:	Gabriella Trejo
FAX:	361-8	385-3773		TEL:	
RE:				CC:	
	NAME OF TAXABLE PARTY.				
PHONE:	520.	.884.4604		FAX:	520.884.4639
<b>Sales/Traffic:</b> 520.624.5983			News 4:	520.884.4644	
Enginee	ring:	520.628.7186		GM:	520.884.4600
REMARI	S:				
Attached are job posting for :			P.T. Weekend E Morning Execu P.T. Local Ad N Interactive Sale Interactive Dea Interactive Acc P.T. Audio/Stud National Sales	tive Productive Produc	pecialist ist erson

# HP Officejet Pro 8500 A909g All-in-One series

Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 10 2012 2:17PM

# Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 10	2:14PM	Fax Sent	13618853773	3:28 N/A	9	OK

## Note:

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DATE:

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# Facsimile Transmittal Sheet

DATE:	January 10, 2012			PAGES:	9 pages including Coversheet	
то:	Sandy Byron			FROM:	Gabriella Trejo	
FAX:	859-2	254-1272		TEL:		
RE:				CC:		
PHONE:	520	.884.4604		FAX:	E20 204 4020	
i iloiec.	320.			FAX:	520.884.4639	
Sales/Tr	affic:	520.624.5983		News 4:	520.884.4644	
Enginee	ring:	520.628.7186		GM:	520.884.4600	
Attached are job posting for :  P.T. Weekend Editor  Morning Executive Producer P.T. Local Ad Network Specialist Interactive Sales Specialist Interactive Deals Salesperson Interactive Account Executive-Medical P.T. Audio/Studio Production Assistant National Sales Manager						
Thank y Gabriella Payroll (	a Trej	0				

Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 10 2012 2:24PM

## Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 10	2:20PM	Fax Sent	18592541272	3:23 N/A	9	OK

## Note:

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# Facsimile Transmittal Sheet

DATE:	January 10, 2012			PAGES:	9 pages including Coversheet	
то:	Rebecca Paxton			FROM:	Gabriella Trejo	
FAX:	805-5	541-5142		TEL:		
RE:	***			CC:		
<b>PHONE:</b> 520.884.4604				FAX:	520.884.4639	
Sales/Tr	affic:	520.624.5983		News 4:	520.884.4644	
Enginee	ring:	520.628.7186		GM:	520.884.4600	
REMARKS:  Attached are job posting for:  P.T. Weekend Edi Morning Executiv P.T. Local Ad Netv Interactive Sales S Interactive Deals S Interactive Accou P.T. Audio/Studio National Sales Ma					pecialist ist erson cutive-Medical	
Thank you, Gabriella Trejo Payroll Clerk						

Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 10 2012 2:29PM

## Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 10	2:25PM	Fax Sent	18055415142	4:03 N/A	9	OK

## Note:

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Fax			
Dept of Economic Security	Olga Pinedo		
5441 E 22nd St	FAX: 584-9567		
Tucson AZ 85711	Tel: 584-8172	YES	
Gospel Rescue Mission	Jenny Coverdale		
312 W 28th St	FAX: 622-8585		
Tucson, Az 85713	Tel: 622-3495	YES	
Pima Community College	Mary Holmes		
4905 C E Broadway Blvd	FAX: 206-4566		
Tucson Az 85711	Tel: 206-4596	YES	
Pima County One Stop Career Center	Donna Baker		
340 North Commerce Park Loop	FAX: 798-0599		
Tucson Az 85745 ACAP	Tel: 798-0500	YES	
	Angela Baker		
Job Assistance Center-Dept of the Army	FAX: 520-533-7059		
United States Army Intelligence Fort Huachuca AZ 85613	Tel: 520-533-5764		
Arizona Commission of Indian Affairs		YES	
	Lone Wells		
1400 W. Washington, Ste 300	FAX: 602-542-3223		
Phoenix, AZ 85007	Tel: 602-542-3123	YES	1



# **Interactive Sales Specialist**

**Summary:** The Interactive Sales Specialist (ISS) serves as the day-to-day contact to the TV sales team ensuring that it drives interactive revenue and achieves monthly interactive revenue budgets.

**Specific Responsibilities:** The ISS is responsible for preparing for and participating in "diagnosis"-type sales calls with TV account executives to determine overall television and interactive marketing plan, building interactive marketing packages, presenting and helping to close interactive business from TV clients.

- -Accompany TV account executives on "4-legged" sales calls initiated by the TV team.
- -Treat members of the TV sales team as internal "customers."
- -Serve as an interactive marketing consultant with relevant subject-matter expertise in interactive marketing solutions in conjunction with TV account executives for local advertisers.
- -Be knowledgeable, in the sense of managing client expectations, about all aspects of online marketing and sales, including display advertising, video, sponsorships, verticals, SEO, SEM, reputation management, email, social media, and mobile marketing.

**Position Requirements:** The Interactive Sales Specialist should have the following, or comparable, skills, abilities and experience:

- -A bachelor's degree in a related field and/or minimum 2 years sales, business development or related experience in interactive advertising.
- -A broad working knowledge of the fundamentals and emerging trends of interactive media sales, advertising, and marketing solutions for local businesses. Understanding of local broadcast media businesses is helpful.
- -Excellent verbal, written and visual communications skills; presentation skills; and interpersonal communications skills.
- -Ability to balance many projects at once and establish great working relationships with all members of the TV sales team.

### Apply to:

<u>llueck@kvoa.com</u> Lacy Lueck c/o KVOA TV 209 West Elm, Tucson AZ 85705

NO PHONE CALLS PLEASE.
KVOA IS AN EQUAL OPPORTUNITY EMPLOYER.
PRE-EMPLOYMENT DRUG TESTING IS REQUIRED.
MOTOR VEHICLE RECORD REQUIRED.



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# Facsimile Transmittal Sheet

	T			T			
DATE:	Janu	January 10, 2012		PAGES:	9 pages including Coversheet		
ТО:	Olga	Pinedo		FROM:	Gabriella Trejo		
FAX:	584-9	9567		TEL:			
RE:				CC:			
PHONE:	520	.884.4604		FAX:	520.884.4639		
Sales/Tr	affic:	520.624.5983		News 4:	520.884.4644		
Enginee	ring:	520.628.7186		GM:	520.884.4600		
REMARI	REMARKS:						
Attached are job posting for : P.T. Weekend Editor							

Morning Executive Producer

P.T. Local Ad Network Specialist

Interactive Sales Specialist Interactive Deals Salesperson

Interactive Account Executive-Medical P.T. Audio/Studio Production Assistant

**National Sales Manager** 

Thank you, Gabriella Trejo Payroll Clerk

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**Fax Log for**Gabriella Trejo
+1 (520) 884-4639
Jan 10 2012 2:34PM

## Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 10	2:30PM	Fax Sent	5849567	3:15 N/A	9	OK

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# Facsimile Transmittal Sheet

DATE:	January 10, 2012		PAGES:	9 pages including Coversheet	
то:	Jenny Coverdale		FROM:	Gabriella Trejo	
FAX:	622-8	3585		TEL:	
RE:				CC:	
<b>PHONE:</b> 520.884.4604				FAX:	520.884.4639
Sales/Tra	affic:	520.624.5983		News 4:	520.884.4644
Enginee	Engineering: 520.628.7186		GM:	520.884.4600	
REMARK	(S:				
Attached are job posting for:  P.T. Weekend Editor  Morning Executive Producer P.T. Local Ad Network Specialist Interactive Sales Specialist Interactive Deals Salesperson Interactive Account Executive-Medical P.T. Audio/Studio Production Assistant National Sales Manager  Thank you,					
Gabriella Payroll C	Trejo	)			

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Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 10 2012 2:38PM

## Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 10	2:34PM	Fax Sent	6228585	3:25 N/A	9	OK

### Note:

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Thank you, Gabriella Trejo Payroll Clerk

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# Facsimile Transmittal Sheet

Attached are job posting for:  P.T. Weekend Editor  Morning Executive Producer P.T. Local Ad Network Specialist Interactive Sales Specialist Interactive Deals Salesperson Interactive Account Executive-Medical P.T. Audio/Studio Production Assistant National Sales Manager					pecialist list erson cutive-Medical
REMARK	S:			And the second s	
<b>Engineering:</b> 520.628.7186		GM:	520.884.4600		
Sales/Tr	affic:	520.624.5983		News 4:	520.884.4644
PHONE:	520.	884.4604		FAX:	520.884.4639
				00.	
RE:				CC:	
FAX:	206-4	1566	***************************************	TEL:	
то:	Mary	Holmes		FROM:	Gabriella Trejo
DATE:	January 10, 2012		PAGES:	9 pages including Coversheet	

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Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 10 2012 2:42PM

## Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	0	Result
Jan 10	2:39PM	Fax Sent	2064566	3:17 N/A	9	OK

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# Facsimile Transmittal Sheet

DATE:	Janu	January 10, 2012		PAGES:	9 pages including Coversheet
TO:	Donr	na Baker		FROM:	Gabriella Trejo
FAX:	798-0	)599		TEL:	
RE:				CC:	
PHONE:	520	884.4604		FAX:	520.884.4639
Sales/Tr	affic:	520.624.5983		News 4:	520.884.4644
Enginee	ring:	520.628.7186		GM:	520.884.4600
REMAR	<s:< td=""><td></td><td></td><td>-</td><td></td></s:<>			-	
Attached	d are j	ob posting for :	P.T. Weekend E	ditor	

Morning Executive Producer

P.T. Local Ad Network Specialist

Interactive Sales Specialist Interactive Deals Salesperson

Interactive Account Executive-Medical P.T. Audio/Studio Production Assistant

National Sales Manager

Thank you, Gabriella Trejo Payroll Clerk

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Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 10 2012 2:47PM

## Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	~	Result
Jan 10	2:43PM	Fax Sent	7980599	3:21 N/A	9	OK

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# Facsimile Transmittal Sheet

DATE:	January 10, 2012		PAGES:	9 pages including Coversheet		
TO:	Ange	ela Baker	FROM:	Gabriella Trejo		
FAX:	520-533-7059		TEL:			
RE:	E:		CC:			
PHONE:	E: 520.884.4604		FAX:	520.884.4639		
Sales/Tr	affic:	ffic: 520.624.5983		520.884.4644		
<b>Engineering:</b> 520.628.7186		520.628.7186	GM:	520.884.4600		
REMARK	REMARKS:					

Attached are job posting for:

P.T. Weekend Editor

Morning Executive Producer

P.T. Local Ad Network Specialist

Interactive Sales Specialist Interactive Deals Salesperson

Interactive Account Executive-Medical P.T. Audio/Studio Production Assistant

National Sales Manager

Thank you, Gabriella Trejo Payroll Clerk

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Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 10 2012 2:51PM

## Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 10	2:48PM	Fax Sent	15205337059	3:17 N/A	9	OK

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# Facsimile Transmittal Sheet

DATE:	Janu	ary 10, 2012	PAGES:	9 pages including Coversheet	
то:	Lone Wells		FROM:	Gabriella Trejo	
FAX:	602-5	542-3223	TEL:		
RE:			CC:		
		CC: 520.884.4604 FAX: 520.884.4639			
PHONE:	ONE: 520.884.4604		FAX:	520.884.4639	
Sales/Tr	affic:	520.624.5983	News 4:	520.884.4644	
Engineering:		520.628.7186	GM:	520.884.4600	
REMAR	S:				

Attached are job posting for:

P.T. Weekend Editor

Morning Executive Producer

P.T. Local Ad Network Specialist

Interactive Sales Specialist Interactive Deals Salesperson

Interactive Account Executive-Medical P.T. Audio/Studio Production Assistant

**National Sales Manager** 

Thank you, Gabriella Trejo Payroll Clerk

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Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 10 2012 2:56PM

## Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 10	2:53PM	Fax Sent	16025423223	3:17 N/A	9	OK

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Recruitment Sources	CONTACT	ENTITLED TO	
E-Mail			
Chicanos Por La Cause-Employment Specialist	Lola Benitez		
200 N Stone Ave	FAX: 884-9007		
Tucson AZ 85701	TEL: 882-0018 EXT#279		
	gracie.fierro@cplc.org	YES	
NAACP Tucson Branch	Clarence Boykins		
2160 N 6TH Ave			-
Tucson AZ 85705	TEL: 622-8277		
	CLARENCE540@AOL.COM	YES	L
Tucson Urban League	Donna Baker		
2305 S Park Ave	FAX: 623-9364		
Tucson AZ 85713	TEL: 791-9522		
	dbakerx@csd.pima.gov	YES	
Tucson Indian Center	Benny M McCabe		
705 N Main Ave	FAX: 884-0240		
Tucson AZ 85705	TEL: 884-7131		
	Benmcabe@hotmail.com	YES	e .
National Association of Hispanic Journalists	NAHJ Job Bank		
1000 National Press Bld 529 14st MW	TEL: 202-662-7168		
Washington DC 20045-2001	FAX: 202-662-7144		
	Jobbank@nahj.org	YES	
Family Support Center	Regan Mendina-Pellow/USAF ACC	120	
3500 S.Craycroft Rd. Bldg.3210	TEL: 228-5690		
Davis-Monthan AFB, AZ 85707	FAX: 228-5622		
	Regan.Mendina-Pellow@dm.af.mil	YES	
Fred G Acosta Job Center	Joe Romano	1.00	
901 S Campbell Ave	TEL: 879-9234		
Tucson AZ 85719			
	romano.joe@jobcorps.org	YES	
National Urban League	S Harris	1120	
120 Wall Street	TEL: 212-558-5300		
New York, NY 10005			
	Sharris@nul.org	YES	
Goodwill Industries of So Arizona Inc.	Lisa Larivee	110	-
1940 E. Silverlake #403	TEL: 520-623-5174 ext.117		
Tucson AZ 85713			
	llarivee@goodwill-tucson.org	YES	
ITT Technical Institute	Lisa Deery	110	
1455 W. River Rd.	TEL: 520-408-7488		
Tucson, AZ 85704			
	ldeery@itt-tech.edu	YES	
P.H.A.S.E / YWCA	Liz Rabago	used to fax/	
525 N. Bonita Ave.	TEL: 884-7810	requested	
Tucson Az 85745		email	
	Irabago@ywcatucson.org	YES	



# Interactive Sales Specialist

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**Specific Responsibilities:** The ISS is responsible for preparing for and participating in "diagnosis"-type sales calls with TV account executives to determine overall television and interactive marketing plan, building interactive marketing packages, presenting and helping to close interactive business from TV clients.

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## Gabriella Trejo

From:

Gabriella Trejo

Sent:

Tuesday, January 10, 2012 1:56 PM

To:

'lola.benitez@cplc.org'; 'clarence540@aol.com'; 'dbakerx@csd.pima.gov'; 'benmcabe@hotmail.com'; 'jobbank@nahj.org'; 'Mendina-Pellow, Regan Civ USAF ACC 355 FSS/FSFR'; 'romano.joe@jobcorps.org';

'sharris@nul.org'; 'llarivee@goodwill-tucson.org'; 'ldeery@itt-tech.edu'; 'lrabago@ywcatucson.org'

Subject:

(8) Job Openings

Attachments: IAE-m Short.docx; IDS Short.docx; ISS Short.doc; PT LAN Specialist.doc; Morning Executive

Producer.doc; Part Time Weekend Editor.doc; PT Audio-Studio Prod Assist.doc; KVOA NATIONAL SALES

MANAGER JOB POSTING.docx

Hello,

We currently have 3 job openings for the attached job descriptions:

Internet Account Executive-Medical (IAE-M) Interactive Deals Salesperson (IDS) Interactive Sales Specialist (ISS) P.T. Local Ad Network Specialist (PT LAN) Morning Executive Producer P.T. Weekend Editor P.T. Audio/Studio Production Assistant **National Sales Manager** 

Thank you, Gabriella Payroll Clerk

Recruitment Sources	CONTACT	ENTITLE NOTIFICA	
E-Mail			Alfrican Andrea
AWRTTucson Chapter katrina@adwiz.com		NO	
Brown Mackie College lisanchez@brownmackie.edu	J.	NO	
Tucson Advertising Federation membership@aaftucson.org		NO	



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MOTOR VEHICLE RECORD REQUIRED.

## Gabriella Trejo

From:

Gabriella Trejo

Sent:

Tuesday, January 10, 2012 1:59 PM

To:

'Katrina Noble'; 'Sanchez, Liliana'; 'membership@aaftucson.org'

Subject:

(8) Job Openings

Attachments: IAE-m Short.docx; IDS Short.docx; ISS Short.doc; PT LAN Specialist.doc; Morning Executive

Producer.doc; Part Time Weekend Editor.doc; PT Audio-Studio Prod Assist.doc; KVOA NATIONAL SALES

MANAGER JOB POSTING docx

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Thank you, Gabriella Payroll Clerk

			-
Mail			
D.E.S. Vocational Rehabilitation	Wonita Yodice		
400 W Congress #420			
Tucson AZ 85701	Tel: 628-6810	YES	
Tetra Corporation	Mary Lespron		
PO Box 50544			
Tucson AZ 85703	Tel: 622-4874 ext 130	YES	1
Tucson Black Chamber of Commerce	Shirley Hockett		
P.O. Box 2385			
Tucson AZ 85702-2385		YES	Ų-
Community Outreach Prog for the Deaf & Blind	Jane Kiser-Schmidt		
268 W Adams St			
Tucson AZ 85705		YES	L
Tohono O'adham Nation	Freddie Lopez		
PO Box 837			
Sells AZ 85634		YES	-
KUAT Communications	Terri Sweet		
PO Box 210067			
Tucson AZ 85721	Tel: 520-621-5828	YES	J.
National Assoc. of Black Journalists	Ryan Williams		
University of Maryland			
1100 Knight Hall, Suite 3100	į		
College Park, MD 20742	Tel: 301-405-0248	YES	1
Scottsdale Community College	Raymond Dixon		
9000 East Chaparral Road			
Scottsdale, AZ 85253	Tel: 480-423-6523	YES	L



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Tetra Corporation P.O. Box 50544 Tucson, AZ 85703

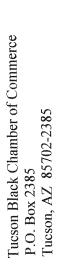






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Box 5188, Tucson, AZ 85703-0188 Studios at 209 W. Elm, 85705-6538 **kvoa.com**  Community Outreach Program for the Deaf & Blind 268 W. Adams St. Tucson, AZ 85705





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kvoa.com

Tohono O'adham Nation P.O. Box 837 Sells, AZ 85634





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kvoa.com

KUAT Communications P.O. Box 210067 Tucson, AZ 85721





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National Assoc. of Black Journalists 1100 Knight Hall, Suite 3100 College Park, MD 20742



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Scottsdale Community College 9000 E. Chaparral Road Scottsdale, AZ 85253

Mail			
Chicano/Hispanic Student Affairs	Leona R. Puente		
Economics 23 PO Box 210023			
Tucson AZ 85721		NO	1
LULAC	Richard Fimbres		
PO Box 2443			
Tucson AZ 85702		NO	V
Access Tucson	Sam Barron		
124 E Broadway Blvd			
Tucson AZ 85701		NO	L
Jackson Employment Center	Cheryl Bakari		
400 E 26th St			
Tucson AZ 85713		NO	l.
KQTL	Araceli Espinoza		
2955 E Broadway Blvd			
Tucson AZ 85716		NO	L
Pascua Yaqui Tribe	Carmen Thomas		
7474 S. Camino de Oeste	HR Director		
Tucson, Az 85746		NO	1
Emanual Grace Church	Minister Charles Watkins	The same of the sa	
1440 Camino del Sierra		Manager and Associated as Asso	
Tucson Az 85713		NO	L



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Jackson Employment Center 400 E. 26<sup>th</sup> St. Tucson, AZ 85713





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Pascua Yaqui Tribe 7474 S. Camino De Oeste Tucson, AZ 85746





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Emmanuel Grace Church 1440 Camino Del Sierra Tucson, AZ 85713





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